

Step 3 Apply in writing to schools in your locality.

Apply to enrol your child in those schools in your locality that may have a place suitable for your child and that are within a reasonable distance of your home.

You can find out about school enrolment from the school principal or from the school's website and your local SENO can provide advice and guidance. Decisions on applications for admission to a school will be based on the following:

- The school's [admission policy](#) - read the policy before you apply
- The school's [annual admission notice](#)
- The information provided by the applicant in their application

A school must comply with the rules of admission they set out in their admission policy. Selection criteria that are not included in the school admission policy cannot be used to decide on an application for a place in the school. Schools must specify a period for receiving applications, the timeline for decisions about applications, and in the case of a school with a special class the number of school places available in the special class concerned, in their annual admission notice.